

THE BENHILL-CRESCENT HORTICULTURAL SOCIETY POLICY STATEMENT REGARDING DATA COLLECTION.

The Benhill-Crescent Horticultural Society is a group open to accept Allotment Holders and Cottage Gardeners as subscribing members paying an annual fee. A committee is elected in November each year and the Officers and Committee members are responsible for the running of the society's Objectives in line with it's rules.

WHAT DATA DO WE COLLECT.

When joining the society or renewing your membership we ask you to provide contact details which include:-

1. Your home address for any written communication.
2. A mobile or Telephone number for verbal communication.
3. An email address for various written communications.

HOW DO WE USE THIS INFORMATION.

HOME ADDRESSES

We will use your home address whenever an email address is not available to advise you on matters where appropriate.

PHONE NUMBERS

Contact you regarding orders that you may have placed or events etc.

EMAILS

We will use email addresses when provided to:-

To forward copies of our newsletter.
Details of meetings and events etc.

We will use this for all our communications where possible. You are able to opt out from all emails by contacting us.

NEWSLETTERS

We will send out newsletters as and when necessary.

YOUR RIGHTS

Your information will be kept securely on a data base and will be the responsibility of the Chairman, Secretary, Show Secretary and the person responsible for circulating the Newsletter. You may at any time ask the committee to provide you with a written copy of your details to make appropriate changes or remove parts of your details as necessary. Should your subscription lapse for one reason or another we will keep your contact details for a minimum of three years in case you rejoin in that time. You have the right to ask for your details to be removed immediately when you leave.

THIRD PARTIES

The Society will use those third party services necessary for storing and backup of data and for forwarding emails. These will only be used where we can be assured that data remains under our control whilst at the same time is processed in a secure and confidential manner. At no time we will share your contact details with anyone else without your precise and clear instructions.